

Agenda

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)

January 26, 2010, 9:00 a.m.

Our Mission is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

Our Vision is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

Our Core Values Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

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Mr. Thomas B. Pritchard, Chairman

January 26, 2010

I. Call to Order

II. Invocation – Mr. Fairey

III. Pledge of Allegiance – All present

IV. Election of Chairman and Vice-chairman as Officers of the Commission for 2010

Mr. Pritchard will call for nominations for the election of the Chairman and Vice-chairman for 2010. Following nominations and the vote, the newly elected Chairman will proceed to Agenda Item V below.

V. Appointment of Chairpersons of the Standing Committees for 2010 - Chairman

The elected Chairman will appoint Chairpersons of the Standing Committees for 2010.

VI. Oath of Office – Chairman or Vice-chairman

Mr. Rivers will be issued the Official Oath of Office as an elected member of the Commission.

VII. Adjourn to Committee Meetings, followed by Commissioners Meeting

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Public Contract and Finance Committee

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I. Call to Order – Chairman

II. Approval of Minutes of Committee Meeting of December 22, 2009

III. External Audit Report Update – Mr. Ropp - Exhibit A

Mr. Ropp will introduce Mr. Thomas Taylor, CPA, Senior Manager of Elliott Davis LLC who will review required communication between the newly-selected audit firm and Charleston Water System for the year ending December 31, 2009. (*Information Only*)

IV. Adjournment

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Administrative, Personnel, and Public Relations Committee

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I. Call to Order - Chairman

II. Approval of Minutes of Committee Meeting of December 22, 2009

III. Bill Inserts - Ms. Hagan – Exhibit B

March 2010

- The Dee Norton Lowcountry Children’s Center
- Charleston Water System’s *Water Wise* Customer Newsletter

April 2010

- The Center for Heirs Property Preservation

(Motion Requested)

IV. Outreach Programs

- **West Ashley Sewer Tunnel Public Outreach Efforts – Mr. Cline**

Mr. Cline will inform the Commissioners of the initial efforts to inform the affected customers and property owners of the pending engineering and pre-construction activities associated with the West Ashley Sewer Tunnel Project. *(Information Only)*

V. Adjournment

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Regulatory and Property Committee

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I. Call to Order - Chairman

II. Approval of Minutes of Committee Meeting of December 22, 2009

III. Total Trihalomethanes (TTHM) and Haloacetic Acids (HAA) Monitoring Results – Mr. Fairey

Mr. Fairey will present recent Total Trihalomethanes (TTHM) and Haloacetic Acids (HAA) analytical results conducted by the SC Department of Health & Environmental Control. *(Information Only)*

IV. Update on 0.10 Rule Program – Mr. Fairey

Mr. Fairey will provide a brief update on the status of the 0.10 Rule. *(Information Only)*

V. Adjournment

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I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings - Chairman

IIa. Approval of Minutes of Commission Meeting of December 22, 2009

IIb. Approval of Minutes of the Special Commission Meeting of January 8, 2010

III. Citizens Participation

IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson / Mr. Ropp

V. Rescheduling of the February Board Meeting – Mr. Hill

Mr. Hill will remind the Board that the February Board Meeting date has been changed to Thursday, February 25, 2010 at 9:00 a.m.

VI. Staff Reports

A. Upcoming Major Capital Improvement Plan Report – Mr. Hill

Mr. Hill will inform the Board that staff is completing the final draft of its next Major Capital Improvement Plan and will be informing the Commissioners in writing and via a detailed report to the Board in an upcoming Commissioners meeting.

B. Department Director Reports - Mr. Hill

Mr. Hill will inform the Board that beginning in February we will provide Department Director Reports to keep the Commissioners informed of various significant activities and initiatives within the Commission.

VII. Report of Standing Committees

- A. Contract and Finance Committee Meeting of January 26, 2010
- B. Administrative, Personnel and Public Relations Committee - Meeting of January 26, 2010
- C. Regulatory and Property Committee – Meeting of January 26, 2010

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VIII. Miscellaneous Business – Mr. Cline

- A. Daniel Island WWTP Outfall Improvements – Construction – Exhibit C
- B. PIWWTP West Ashley Pump Station Pump and Controls - Construction – Exhibit D

IX. Citizens Participation

X. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session to discuss legal/contractual matters.

XI. Adjournment