

# Agenda

---

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(Charleston Water System)

February 24, 2009, 9:00 a.m.

---

**Our Mission** is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

**Our Vision** is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

**Our Core Values** Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

---

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(Charleston Water System)

**Mr. Thomas Pritchard, Chairman**  
**February 24, 2009**

- I. Call to Order**
  
- II. Invocation - Mr. Koopman**
  
- III. Pledge of Allegiance – All present**
  
- IV. Adjourn to Committee Meetings, followed by Commissioners Meeting**

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(Charleston Water System)

**Administrative, Personnel, and Public Relations Committee**  
Mr. William E. Koopman, Committee Chairman

February 24, 2009

---

- I. Call to Order**
- II. Approval of Minutes of Committee Meeting of January 27, 2009.**
- III. Recognition of Charleston Water System's Associates of the Year – Mr. Pritchard / Mr. Koopman**
- IV. Bill Inserts - Ms. Hagan – Exhibit A**
- A. Dee Norton Lowcountry Children's Center
  - B. Charleston Horticultural Society Plantasia
- (Motion to be requested)*
- V. Overview of Upcoming Events – Ms. Hagan**
- A. Water Missions International Second Annual Water for Life Walk – March 21, 2009
  - B. EPA Water Sense "Fix A Leak Week" – March 16-20, 2009
- VI. Executive Development Series – Changing the Mindset to Quality – Mr. Jim Meeks**
- Mr. Meeks will provide a brief overview of the on going Executive Development Series underway at Charleston Water System. *(For Information Only)*
- VII. Adjournment**

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(Charleston Water System)

**Public Contract and Finance Committee**  
Mr. Thomas Pritchard, Committee Chairman

February 24, 2009

---

**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of January 27, 2009**

**III. Approval of Series Resolution - Refinancing of 1998 Bonds – Mr. Hill / Mr. Ropp Exhibit B**

Mr. Hill and Mr. Ropp will request Board approval for the authorization to execute a Series Resolution regarding Bond Refinancing opportunities. (See Exhibit B) Additionally, staff is requesting Board approval of the underwriting team of Banc of America as managing underwriter with Jackson Securities and Morgan Keegan as co-underwriters. (*Motion to be requested.*)

**IV. Approval of Proposed Site Use Agreement with WeatherFlow, Inc. – Mr. Fairey – Exhibit C**

Mr. Fairey will request Board approval for authorization to execute a contract with WeatherFlow, Inc. where as WeatherFlow, Inc. desires to install a weather station consisting of mounting hardware, instruments, electronics package, and solar panel on a concrete pole on property owned by the Charleston Water System at its Plum Island Facility located at 539 Harborview Circle, Charleston, SC. (*Motion to be requested*)

**V. Update on Federal Stimulus Opportunities – Mr. Hill / Mr. Cline**

Mr. Hill and Mr. Cline will provide a brief update on Federal Stimulus opportunities for funding.  
(*For Information Only*)

**VI. Adjournment**

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(**Charleston Water System**)

**Regulatory and Property Committee**  
Mr. David Rivers, Committee Chairman

February 24, 2009

---

**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of January 27, 2009**

**III. Update on Daniel Island WWTP NPDES Permits – Mr. Fairey**

Mr. Fairey will provide the Commissioners with a brief overview of the current status of our NPDES permits on Daniel Island and our future strategies. (*For Information Only*)

**IV. Proposal to Consider Future Purchase of a Tract of Land on Bees Ferry Road – Mr. Crawford / Mr. Hill**

Mr. Crawford and Mr. Hill will inform the Board of property that is available for possible purchase adjacent to a CWS tract of land located on Bees Ferry Road. If acceptable, staff will request authorization to proceed with negotiating a purchase contract of said property, (within the price value of both the owners and CWS's appraisals) subject to legal review. (*Motion to be requested*)

**V. Adjournment**

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
**(Charleston Water System)**  
**Mr. Thomas Pritchard, Chairman**

February 24, 2009

---

- I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings**
- II. Approval of Minutes of Commission Meeting of January 27, 2009**
- III. Citizens Participation**
- IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson and Mr. Ropp**
- V. Rescheduling of the March Board Meeting – Mr. Hill**

Mr. Hill will remind the Commissioners that the March Board meeting was rescheduled from Tuesday, March 24<sup>th</sup> to Tuesday, March 31<sup>st</sup> due to the SC Environmental Conference.

- VI. Staff Reports**
  - A. American Council of Engineering Companies of South Carolina 2009 (ACEC) Engineering Excellence Award – Mr. Cline**
  - B. Update on Drought Status – Mr. Fairey**  
Mr. Fairey will provide a brief update following the latest State Drought Committee meeting.
  - C. Lowcountry Achievers – Ms. Harrison**  
Ms. Harrison will discuss CWS associates involvement in a job shadowing program with Lowcountry Achievers.
- VII. Report of Standing Committees**
  - A. Contract and Finance Committee Meeting of February 24, 2009
  - B. Administrative, Personnel and Public Relations Committee - Meeting of February 24, 2009
  - C. Regulatory and Property Committee – Meeting of February 24, 2009

**Meeting of the Commissioners of Public Works  
of the City of Charleston, South Carolina  
(Charleston Water System)  
Mr. Thomas Pritchard, Chairman**

February 24, 2009

---

**VIII. Miscellaneous Business – Mr. Cline**

- A. Blue House Commons Change Order – **Exhibit D**
- B. Thomas Island Regional Wastewater System Preliminary Engineering Services – **Exhibit E**

**IX. Citizens Participation**

**X. Executive Session**

**XI. Adjournment**