

Agenda

**Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)**

March 22, 2011, 9:00 a.m.

Our Mission is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

Our Vision is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

Our Core Values Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

**Meeting of the Commissioners of Public Works
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Mr. Thomas B. Pritchard, Chairman

March 22, 2011

- I. Call to Order**

- II. Invocation – Mr. Pritchard**

- III. Pledge of Allegiance – All present**

- IV. Adjourn to Committee Meetings, followed by Commissioners Meeting**

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Public Contract and Finance Committee
Mr. Thomas B. Pritchard, Committee Chairman

March 22, 2011

I. Call to Order

II. Approval of Minutes of Committee Meeting of February 22, 2011

III. Updated Variable Rate Indebtedness Resolution - Mr. Charlton deSaussure / Mr. Ropp – Exhibit A

Mr. deSaussure and Mr. Ropp will ask the Commissioners to approve another updated Resolution regarding Charleston Water System's variable rate debt obligations, etc. (*Motion Requested*)

IV. Certificate of Achievement for Excellence in Financial Reporting (CAFR Program) and the Popular Annual Financial Report (PAFR) Award for 2009 – Mr. Ropp

Mr. Ropp will inform the Board that Charleston Water System received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting (CAFR) for 2009 as well as the Popular Annual Financial Report (PAFR) Award for 2009. (*Information Only*)

V. Adjournment

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Administrative, Personnel, and Public Relations Committee
Mr. William E. Koopman, Jr., Committee Chairman
March 22, 2011

I. Call to Order

II. Approval of Minutes of Committee Meeting of February 22, 2011

III. Bill Inserts - Ms. Craft – Exhibit B

May 2011

- **2010 Drinking Water Quality Report (Consumer Confidence Report)**

Each year by July 1st, every community water supplier, by regulation, must provide an annual report (called a Consumer Confidence Report or C.C.R.) to its customers. The report provides information on local drinking water quality, including the water's source, any contaminants found in the water, and how consumers can get involved in protecting drinking water. Ms. Craft will present the draft 2010 Drinking Water Quality Report and request the Board's approval. *(Motion Requested)*

IV. Overview of Upcoming Events – Ms. Craft

- **Habitat for Humanity Community Service Day**

Ms. Craft will inform the Commissioners of Charleston Water System's participation with Habitat for Humanity's Community Service Day on April 7 and April 14, 2011. *(Information Only)*

V. Customer Service Update on Paperless Billing and Billing Images – Ms. Ferguson

Ms. Ferguson will update the Commissioners on Charleston Water System's new Paperless Billing Program. *(Information Only)*

VI. Adjournment

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Regulatory and Property Committee
Mr. David E. Rivers, Committee Chairman

March 22, 2011

- I. Call to Order**

- II. Approval of Minutes of Committee Meeting of February 22, 2011**

- III. Proposed Changes to Charleston Water System's By-Laws and Rules of Procedures – Mr. Hill
– Exhibit C (*Motion Requested*)**

- IV. Status of OSHA Citation during Hobson Remediation Project – Mr. Hill /
Mr. Kent Scarborough, CWS Safety Director**

- V. Status of OCRM Permit for West Ashley Tunnel Project – Mr. Cline / Mr. Hill**

- VI. Update on Legislation and Regulations – Mr. Fairey**

- VII. Preliminary Results of Environmental Management System External Audit – Mr. Fairey**

- VIII. Hanahan Property Update – Mr. Cline – Exhibit D**

(Motion Requested)

- IX. Adjournment**

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- I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings**

- II. Approval of Minutes of Committee Meeting of February 22, 2011**

- III. Citizens Participation**

- IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson / Mr. Ropp**

- V. Staff Reports**
 - A. Department Director Update Report; Construction, Larry Drolet
 - B. Wastewater Use and Rate Resolution Manual and the Water Rules and Regulations Manual; Future Updates - Mr. Hill
 - C. Recent Staff Awards / Recognition from the SC Environmental Conference (SCEC) - Mr. Fairey / Mr. Hill

- VI. Report of Standing Committees**
 - A. Contract and Finance Committee Meeting of March 22, 2011
 - B. Administrative, Personnel and Public Relations Committee Meeting of March 22, 2011
 - C. Regulatory and Property Committee Meeting of March 22, 2011

- VII. Miscellaneous Business**

None

- VIII. Citizens Participation**

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IX. Executive Session

Mr. Hill may request that the Commissioners move to enter into Executive Session to discuss legal and contractual matters.

X. Adjournment