

Agenda

Meeting of the Commissioners of Public Works
of the City of Charleston, South Carolina
(Charleston Water System)

August 25, 2009, 9:00 a.m.

Our Mission is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

Our Vision is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

Our Core Values Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

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Mr. Thomas B. Pritchard, Chairman

August 25, 2009

- I. Call to Order**
- II. Invocation - Mr. Waring**
- III. Pledge of Allegiance – All present**
- IV. Adjourn to Committee Meetings, followed by Commissioners Meeting**

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(**Charleston Water System**)

Public Contract and Finance Committee
Mr. Thomas B. Pritchard, Committee Chairman

August 25, 2009

I. Call to Order

II. Approval of Minutes of Committee Meeting of July 28, 2009

III. Review of Quarterly Revenue Data – Ms. Karla Beard

Ms. Beard will present additional detailed data for the Commissioners concerning CWS's revenue in the previous calendar quarter. *(For Information Only)*

IV. Review of Black & Veatch Adjusted Rates for the East Cooper Customers – Mr. Ropp

Mr. Ropp will inform the Commissioners of the most current East Cooper rate adjustments as prepared by Black & Veatch. *(For Information Only)*

V. Town of Meggett Operation & Maintenance Contract Update – Mr. Fairey

Mr. Fairey will inform the Board of the recent wastewater system Operation & Maintenance contract between the Town of Meggett and Condor Environmental, LLC. *(For Information Only)*

VI. Adjournment

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Administrative, Personnel, and Public Relations Committee
Mr. William E. Koopman, Jr., Committee Chairman

August 25, 2009

I. Call to Order

II. Approval of Minutes of Committee Meeting of July 28, 2009

III. Bill Inserts - Ms. Hagan - Exhibit A

October 2009

- Lowcountry Senior Center
- City of Charleston Public Service Department – Proper Disposal of Sharps Material

(Motion Requested)

IV. Outreach Programs – Ms. Hagan

- 7th Annual First Day Festival
- Mayor's First Day of School Initiative; Take Your Child to School
- Trident United Way Day of Caring
- Beach Sweep/River Sweep; September 19, 2009

(For Information Only)

V. Update on What Not To Flush – Mr. Fairey / Ms. Hagan

Mr. Fairey and Ms. Hagan will inform the Commissioners of the latest developments concerning the issue of public education, recent discoveries, etc., relative to unwanted items in the wastewater collection system. *(For Information Only)*

VI. Adjournment

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Regulatory and Property Committee
Mr. David E. Rivers, Committee Chairman

August 25, 2009

I. Call to Order

II. Approval of Minutes of Committee Meeting of July 28, 2009

III. Receipt of the Gold Peak Performance Award from the National Association of Clean Water Agencies (NACWA) – Mr. Fairey

Mr. Fairey will announce that our Plum Island Wastewater Treatment Facility has again been presented with the Gold Award for outstanding compliance with their National Pollutant Discharge Elimination System (NPDES) permit limits in 2008. The Daniel Island Wastewater Treatment Plant also received the Gold Award for the same time period. *(For Information Only)*

IV. Request from Grubb & Ellis / WRS to Renew Real Estate Listing Agreement for Blue House Commons Tract – Mr. Cline – Exhibit B

Mr. Cline will request authorization from the Commissioners to renew the referenced Listing Agreement. *(Motion Requested)*

V. Adjournment

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- I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings**

- II. Approval of Minutes of Commission Meeting of July 28, 2009**

- III. Citizens Participation**

- IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson / Mr. Ropp**

- V. September Board Meeting – Mr. Hill**

Mr. Hill will inform the Commissioners that the next Board meeting is scheduled for Tuesday, September 22, 2009, our regular meeting date.

VI. Staff Reports

- A. Strategic Plan Team Presentation #2; Operational Enhancement Team – Mr. Hill / Mr. Baker Mordecai**

- B. Update on Completed Capital Improvement Projects**
 - Peninsula Trunk Main – Mr. Russell Huggins, P.E.

VII. Report of Standing Committees

- A. Public Contract and Finance Committee - Meeting of August 25, 2009
- B. Administrative, Personnel and Public Relations Committee - Meeting of August 25, 2009
- C. Regulatory and Property Committee - Meeting of August 25, 2009

VIII. Miscellaneous Business – Mr. Cline

- A. Palmetto Commerce Parkway Water Main Extension Project Engineering Services Contract – Exhibit C**

- B. Bees Ferry Road Water Storage Tank Project Engineering Services Contract – Exhibit D**

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VIII. Miscellaneous Business – Mr. Cline

- C. Church, Tradd and Queen Streets Water Main Replacement Project Engineering Services Contract – Exhibit E**
- D. West Ashley Pump Station / Harbor Tunnel Pump Station Improvements – Exhibit F**
- E. Operations Center Inventory Building Roof Replacement Project Engineering Services Contract - Exhibit G**

IX. Citizens Participation

X. Executive Session

Mr. Hill will request that the Commissioners move to enter into Executive Session to discuss personnel matters.

XI. Adjournment